



**Questionnaire Crow and  
Declaration and Consent**

<b>Family name (surname):</b>		<b>Student ID:</b>	
<b>First given name:</b>		<b>USI number:</b>	
<b>Second given name (middle):</b>		<b>Date of birth:</b>	<b>Gender:</b> <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> X

**Single** ☐ Tick this box if you have one name only that **name** cannot be written in the above format. If so, write **only:** your single name in the **Family name** section.

☐ **(tick box)** I give permission for South Metropolitan TAFE to search my Unique Student Identifier (USI) if the information I have provided is invalid or incomplete. **Note:** You may leave blank if you do not give permission – but SMT TAFE **will not** be able to enrol you without your USI.

*Under the 2020 National Data Policy and the National South Metropolitan TAFE is required to collect personal information to the National Centre for Vocational Education Research*

Country of Birth:

Main language spoken at home:

**2. Are you of Aboriginal or Torres Strait Islander origin?**

☐ No  
☐ Yes, Aboriginal  
☐ Yes, Torres Strait Islander  
☐ Yes, Both

**3. Student Disability**  
Do you consider yourself to have a disability, impairment, or long-term medical condition?  
☐ Yes ☐ No

If yes, then please indicate the areas of disability, impairment, or long-term medical condition? (You may choose more than one):

☐ Hearing / deaf

☐ Physical

☐ Intellectual

☐ Learning

☐ Mental Illness

☐ Acquired brain impairment

☐ Vision

☐ Medical condition

☐ Other

Are you interested in information about disability support services, equipment, and facilities?  
☐ Yes ☐ No

**4. Student Educational Background**  
What is your highest completed school level? (tick one box only)

☐ Year 12 or equivalent

☐ Year 11 or equivalent

☐ Year 10 or equivalent

☐ Year 9 or equivalent

☐ Year 8 or below

☐ Never attended school

In which year did you complete that school level?

Are you still enrolled in secondary school?  
☐ Yes ☐ No

*VET Provider Data Provisional Requirements 2012, information about your education that is not personal*

**5. Previous qualifications achieved**  
Have you successfully completed any of the following qualifications?

☐ Yes  
☐ No

If yes, then tick any applicable boxes:

☐ Bachelor's Degree or Higher Degree

☐ Advanced Diploma or Associate Degree

☐ Diploma (or Associate Diploma)

☐ Certificate IV (or Advanced Certificate/Technician)

☐ Certificate III (or Trade Certificate)

☐ Certificate II

☐ Certificate I

☐ Certificates other than above

**6. Employment**  
Of the following categories, which best describes your current employment status?

☐ Full-time employee (35 hours or more per week)

☐ Part-time employee (less than 35 hours per week)

☐ Self-employed - not employing others

☐ Self-employed - employing others

☐ Employed - unpaid worker in family business

☐ Unemployed - seeking full-time work

☐ Unemployed - seeking part-time work

☐ Not employed - not seeking employment

**7. Study Reason**  
Of the following categories, which best describes your main reason for undertaking this course/ traineeship or apprenticeship? (select one only)

☐ To get a job

☐ To develop my existing business

☐ To start my own business

☐ To try for a different career

☐ To get a better job or promotion

☐ It was a requirement of my job

☐ I want extra skills for my job

☐ To get into another course of study

☐ For personal interest/self-development

<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Name of current school or last school attended.</div>	To get skills for community/voluntary work Other Reasons
PLEASE TURN OVER	

OFFICIAL

**Office Use only:**

☐ AVETMISS responses have been updated in SMS Enrolment Officer

Date: \_\_\_\_\_

## Privacy Notice

### Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us.

### How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

### How we disclose your personal information

We are required by law (under the *National Vocational Education and Training Regulator Act 2011* (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

### How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the *Privacy Act 1988* (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf. The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at [www.ncver.edu.au/privacy](http://www.ncver.edu.au/privacy).

If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>.

### Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

### Contact information

At any time, you may contact South Metropolitan TAFE to:

- request access to your personal information

- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice

Contact us

Phone: 1800 001 001

Email: [info@smtafe.wa.edu.au](mailto:info@smtafe.wa.edu.au)

<https://www.southmetrotafe.wa.edu.au/enrolments/enrolment-terms-and-conditions>

## Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal details in accordance with the Privacy Notice above.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*(Parent/Guardian consent is required for all students under the age of 18 years)*

RTO Provider No. 52787

TAFE International WA Provider No. 52395 – CRICOS Code 00020G

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